

**BRIGHTON & HOVE CITY COUNCIL**

**POLICY, RESOURCES & GROWTH COMMITTEE**

**4.00pm 12 JULY 2018**

**COUNCIL CHAMBER, HOVE TOWN HALL**

# **DECISION LIST**

**Part One**

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**28 BUSINESS RATES - RATE RELIEF SCHEMES**

*Contact Officer: Paul Ross-Dale Tel: 01273 291969*  
*Ward Affected: All Wards*

**RESOLVED:** That the Committee

- (i) Approved the policy for Discretionary Rate Relief at Appendix 2.
- (ii) Approved the proposals in paragraphs 3.13 to 3.20 concerning Revaluation Rate Relief for 2018 to 2021, summarised as follows:
  - The policy from 2017-18 shall be continued for the remaining lifetime of the Revaluation Rate Relief scheme
  - The qualifying Rateable Value threshold shall be reduced to £80,000 for 2018-19.
  - Starting thresholds for future years shall be set at £40,000 for 2019-20 and £15,000 for 2020-21
  - Officers shall be empowered to alter the thresholds incrementally during each year, or to alter the other parameters of the scheme, to maximise the use of available government funding

**29 REVENUE & CAPITAL BUDGET PLANNING AND RESOURCE UPDATE 2019/20**

*Contact Officer: Nigel Manvell Tel: 01273 293104*  
*Ward Affected: All Wards*

**RESOLVED:** That the Committee –

- (i) Noted the resource and net expenditure projections for 2019/20 and the Medium Term Financial Strategy (MTFS) projections set out in the body of the report and Appendices 1 and 2 based on a 2.99% Council Tax increase.

- (ii) Noted the latest revised savings requirement of £11.559 million for 2019/20 which will be adopted for budget setting purposes as detailed at paragraph 3.51.
- (iii) Instructed the Executive Leadership Team (ELT) to refresh the current 4 Year Service & Financial Plans and develop further investment and savings proposals to address any outstanding budget gaps for 2019/20 based on the MTFS assumptions in this report for consideration by Policy, Resources & Growth Committee.
- (iv) Agreed the proposed approach to reviewing the Council Tax Reduction Scheme as set out in paragraphs 3.25 to 3.27.
- (v) Agreed to consult on reducing Council Tax Reduction minimum liability.
- (vi) Noted the resource projections for the Capital Investment Programme as shown in Appendix 3.

### **30 TARGETED BUDGET MANAGEMENT (TBM) 2018/19: MONTH 2**

*Contact Officer: Nigel Manvell*  
*Ward Affected: All Wards*

*Tel: 01273 293104*

**RESOLVED:** That the Committee –

- (i) Noted the forecast risk position for the General Fund, which indicated a budget pressure of £2.897m. This includes an overspend of £0.716m on the council's share of the NHS managed Section 75 services.
- (ii) Noted that the one-off Adult Care Support Grant has been allocated to meet a gross forecast risk on Adult Social Care of £2.926m including Adult Learning Disability services.
- (iii) Noted that the one-off financial risk safety net of £1.500m was available to mitigate the forecast risk if the risks cannot be completely eliminated by year-end.
- (iv) Noted the forecast for the Housing Revenue Account (HRA), which was currently an underspend of £0.400m.
- (v) Noted the forecast risk position for the Dedicated Schools Grant which was an overspend of £0.385m.
- (vi) Noted the forecast outturn position on the capital programme and approve the variations and slippage in Appendix 4 and the new schemes as set out in Appendix 5.

- (vii) Approved a transfer the Concessionary Travel budget from Corporate Budgets to the Environment, Economy and Culture Directorate (paragraph 6.3).

### **31 TREASURY MANAGEMENT POLICY STATEMENT 2017/18 – END OF YEAR REVIEW**

*Contact Officer: James Hengeveld Tel: 01273 291242*

**RESOLVED:** That the Committee -

- (i) Noted the key actions taken during the second half of 2017/18 to meet the TMPS and practices (including the investment strategy) as set out in this report.
- (ii) Noted the reported compliance with the AIS for the six month period up to end of March 2018.
- (iii) Noted that the approved maximum indicator for investment risk of 0.05% has been adhered to and the authorised borrowing limit and operational boundary have not been exceeded.

### **32 ANNUAL PROGRESS UPDATE CORPORATE KPIS 2017-18**

*Contact Officer: Richard Miles Tel: 01273 292344*

*Ward Affected: All Wards*

**RESOLVED:** That the Committee agreed to review progress in relation to Corporate KPIs particularly corrective measures outlined for ‘red’ and ‘amber’ indicators and provide ongoing support and challenge to lead officers to bring performance back on track.

### **33 CORPORATE KEY PERFORMANCE INDICATOR TARGET SETTING 2018/19**

*Contact Officer: Richard Miles Tel: 01273 292344*

*Ward Affected: All Wards*

**RESOLVED:** That the Committee agreed -

- (i) To review and approve the Corporate KPI set and associated targets proposed by Leadership Board and the cross-party Member working group as set out in Appendix 2.
- (ii) To note that target figures may change during the year if new benchmarking figures become available. PR&G approval will be sought if there is a proposal from Directorates to change the rationale for particular targets.

### **34 PHASING OUT SINGLE USE PLASTICS (SUPS)**

*Contact Officer: Mita Patel Tel: 01273 293332*

*Ward Affected: All Wards*

**RESOLVED:** That the Committee -

- (i) Noted the report and work progress detailed in section 4.
- (ii) Approved the draft Corporate SUPs policy Appendix 1, including:
  - strengthening the existing Sustainable Event Commitment Form and guidance circulated to exhibitors and traders;
  - the possibility of requiring event organisers and vendors to avoid Single Use Plastics as a condition of their event permission
  - authorise the Executive Director Economy, Environment & Culture to insert the above in the appropriate part of Appendix 1.
- (iii) Approved the recommendation that reporting on this will be brought to Environment, Transport and Sustainability Committee on an annual basis, including an action plan detailing the timeframe for achieving the goals set out in the policy, until such time that the committee is confident that the city council has done all it can to reduce and eliminate SUPs use in the city.

### **35 WINTER NIGHT SHELTER EVALUATION**

*Contact Officer: Sue Forrest*  
*Ward Affected: All Wards*

*Tel: 01273 292960*

**RESOLVED:**

- (i) That the Committee noted the contents of the report which was provided for information.
- (ii) That the evaluation information be used to support the commissioning proposal to reduce the need for rough sleeping to be in place later in 2018.
- (iii) That this paper be used as background information for related papers going to the Health and Wellbeing Board.

### **36 DISPOSAL OF 43 BELMONT STREET AND ADJACENT LAND**

*Ward Affected: St Peter's & North Laine*

**RESOLVED:**

- (i) That the committee agrees in principle to the disposal of Belmont Street Annexe and 26 and 27 St Peter's Street.

- (ii) That prior to the final decision, this committee receives a report providing further information on the social value impact of displacing current occupiers and considers mitigating measures, such as a rental cap, that may be taken to ensure alternative accommodation at New England House is affordable.

### **37 ASSET DISPOSALS FOR RE-INVESTMENT IN THE URBAN PORTFOLIO**

*Contact Officer:* Jessica Hamilton                      *Tel:* 01273 291461  
*Ward Affected:* Regency

#### **RESOLVED:**

- (i) That the committee authorised the disposal of the freehold of 23 Meeting House Lane and that delegated powers be given to the Executive Director of Economy, Environment and Culture, Assistant Director Property & Design and Executive Lead, Strategy, Governance and Law to agree terms.
- (ii) That the committee authorised the retention of the net capital receipt to add to an investment fund which includes the net capital receipts of previously completed property disposals, as approved by this committee.
- (iii) That the committee noted that the investment fund would be used to acquire a commercial investment property or properties, in accordance with the council's AMP, details of which will be presented to this committee with a recommendation when an acquisition opportunity has been identified.

### **38 PUBLIC CONVENIENCES**

*Contact Officer:* Jo Yule    *Tel:* 01273 296197  
*Ward Affected:* All Wards

**RESOLVED:** That the Committee agreed to continue charging 30p at the West Pier Arches public convenience..

### **39 CONSTITUTION REVIEW**

*Contact Officer:* Victoria Simpson                              *Tel:* 01273 294687  
*Ward Affected:* All Wards

**RESOLVED:** That the Committee -

- (i) Approved the recommendations set out at paragraph 4.1 and appendix 1 (updates and revisions to the Scheme of Delegations –

general) and paragraphs 4.2 to 4.8 and appendix 2 (updates and revisions to the Scheme of Delegations – Field Officers).

- (ii) Recommends to full Council the proposed changes to the Council's Constitution set out at paragraphs 4.9 and appendix 3 (Council Procedure Rules but without the changes to paragraph 9.9, this being referred back to the Constitutional Working Group for consideration) and paragraphs 4.11 to 4.12 and appendix 4 (Code of Conduct for Employees), as well as those in paras 4.13 to 4.15 and appendix 5 (Terms of Reference of the Conservation Advisory Group).

**Resolved to Recommend:**

**Full Council**

- (iii) That the proposed changes to the Council's Constitution, recommended in paragraph 2. 2 above, be approved and adopted.

**Both Policy, Resources and Growth Committee and Full Council**

- (iv) That the Chief Executive and Monitoring Officer be authorised to take all steps necessary or incidental to the implementation of the changes agreed by the Policy, Resources and Growth Committee and by full Council, and that the Monitoring Officer be authorised to amend and re-publish the Council's constitutional documents to incorporate the changes.
- (v) That the changes proposed in paragraph 2.1 Appendix 1 come into force immediately following their approval by Policy Resources and Growth Committee, while those proposed in paragraphs 4.2 to 4.8 and Appendix 2 come into force once Field Officers have been formally appointed and have completed their induction and relevant training.
- (vi) That the changes proposed in para 2.2 come into force immediately following their adoption at full Council.

**40 CITY ENVIRONMENTAL MANAGEMENT MODERNISATION PROGRAMME UPDATE**

Contact Officer: Jo Yule  
Ward Affected: All Wards

Tel: 01273 296197

**RESOLVED:** That the Committee -

- (i) Noted the progress made on the delivery of the City Environment Modernisation Programme through the projects described in Section 3.
- (ii) Noted the actions taken following a requested internal audit of the commercial waste service as set out in paragraphs 3.7.1 to 3.7.3

and requests that a further report, setting out options and a full business case for growth of the commercial waste service, be presented to October 2018 Environment, Transport & Sustainability (ETS) Committee.

**41 PROPOSED NEW DEVELOPMENT OF CULLUM CENTRES FOR CHILDREN WITH AUTISM IN PARTNERSHIP WITH THE NATIONAL AUTISTIC SOCIETY AND CULLUM FAMILY TRUST**

*Contact Officer: Lisa Brown*  
*Ward Affected: All Wards*

*Tel: 01273 293568*

**RESOLVED:** That the Committee approves the further exploration of the partnership with the National Autistic Society and Cullum Family Trust to create two Cullum Centres at Dorothy Stringer School and Hove Park School respectively, with more detailed recommendations to be taken to the Children, Young People and Skills Committee in the autumn 2018.